



# Department of Defense **DIRECTIVE**

December 6, 1988  
NUMBER 5105.22

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DA&M

SUBJECT : Defense Logistics Agency

References: (a) Title 10, United States Code  
(b) DoD Directive 5105.22, "Defense Logistics Agency (DLA) ,"  
August 15, 1986 (hereby canceled)  
(c) DoD Directive 5134.1, "Under Secretary of Defense (Acquisition) ,"  
February 10, 1987  
(d) Federal Acquisition Regulation (FAR)  
(e) DoD Federal Acquisition Regulation Supplement (DFARS)  
(f) DoD Directive 7750.5, "Management and Control of Information  
Requirements, " August 7, 1986

## A. REISSUANCE AND PURPOSE

Pursuant to authority vested in the Secretary of Defense under reference (a) , this Directive reissues reference (b) to update the responsibilities, functions, relationships, and authorities of the Defense Logistics Agency (DLA).

## B. MISSION

The DLA shall function as an integral element of the military logistics system of the Department of Defense to provide effective and efficient worldwide logistics support to the Military Departments and the Unified and Specified Commands under conditions of peace and war, as well as to other DoD Components, Federal Agencies, foreign governments , or international organizations as assigned. This support shall include:

1. The provision of materiel commodities and items of supply that have been determined, through the application of approved criteria, to be appropriate for integrated management by a single agency on behalf of all DoD Components, or that have been otherwise specifically assigned by appropriate authority.

2. The performance of logistics services directly associated with furnishing materiel commodities and items of supply (hereafter referred to as "items").

3. The administration of Department-wide logistics management systems, programs, and activities, as assigned, including the provision of technical assistance, support services, and information.

## C. ORGANIZATION AND MANAGEMENT

DLA is established as a Combat Support Agency of the Department of Defense under the overall supervision of the Under Secretary of Defense for Acquisition (USD(A)) and, with the exception of those responsibilities, functions and relationships assigned to the Chairman, Joint Chiefs of Staff (CJCS), by this

Directive, is under the direction, authority, and control of the USD(A) pursuant to DoD Directive 5134.1 (reference (c)). It shall consist of a Director and such subordinate organizational elements as are established by the Director or specifically assigned to the Agency by the Secretary of Defense.

D. RESPONSIBILITIES AND FUNCTIONS

1. The Director, Defense Logistics Agency (DLA), shall:

a. Organize, direct, and manage the DLA and all assigned resources; procure assigned items; and administer, supervise, and control all programs, services, and items assigned to DLA.

b. Provide staff advice and assistance on logistics matters to the Office of the Secretary of Defense (OSD); the Chairman, Joint Chiefs of Staff (CJCS) and the Commanders in Chief (CINCs) of the Unified and Specified Commands; the Military Departments; other DoD Components; and other designated organizations, as appropriate.

c. Maintain a wholesale distribution system for assigned items and accomplish all materiel management functions required to ensure responsive support to the associated logistics requirements of the Military Departments and the Unified and Specified Commands, including the following: item management classification; cataloging; requirements determination; supply control; procurement; quality assurance; industrial responsiveness and mobilization planning; receipt, storage, inventory accountability and distribution control; transportation; maintenance and manufacture; shelf-life control; provisioning; technical logistics data and information; engineering support; value engineering; standardization; reutilization and marketing; management of the strategic reserves and the National Defense Stockpile Program; and other related logistics management functions, as appropriate.

d. Provide contract administration services in support of the Military Departments and other DoD Components, the National Aeronautics and Space Administration (NASA), and other designated Federal and State Agencies, foreign governments, and international organizations.

e. Operate management information and technical report data banks in DLA; oversee the management of contractor-operated DoD Information Analysis Centers in selected fields of science and technology; and provide scientific and technical information to DoD Components, individuals, business, educational institutions, government laboratories government contractors, and others consistent with policy guidance provided by the Director, Defense Research and Engineering (DDR&E).

f. Perform systems analysis and design, procedural development, and maintenance for supply and service systems and other logistics matters assigned by the Secretary of Defense.

g. Administer, manage, and operate the DoD-wide programs and systems listed in enclosure 1.

h. Develop, monitor, and maintain effective supply relationships with the General Services Administration (GSA) to ensure the timely availability of GSA items required by DoD Components.

i. Support the Commanders of Unified Commands, and through overseas elements of DLA, provide coordinated and responsive logistics support; develop policies, plans, and procedures; develop resources requirements; ensure security compliance by DLA personnel; and provide for the management and direction of DLA overseas activities.

j. Perform such other functions as may be assigned by the Secretary of Defense or USD(A).

2. The Under Secretary of Defense (Acquisition) (USD(A)) shall:

a. Provide guidance and direction to DLA on operational policies and procedures related to the development and operation of defense logistics programs and systems.

b. Consult with the CJCS on such areas as critical logistics war fighting deficiencies and military requirements for defense acquisition programs.

c. Obtain recommendations from the CJCS relative to DLA's contribution to war fighting readiness and sustainment of the Unified Commands.

3. The Chairman, Joint Chiefs of Staff (CJCS), under the authority and direction of the Secretary of Defense, shall:

a. Provide advice and recommendations to the USD(A) regarding the mission, functions, and responsibilities of DLA.

b. Provide advice on matters pertaining to the policies, planning, design, maintenance, testing, and evaluation of logistics systems.

c. Obtain advice and recommendations from the USD(A) and from the Director, DLA, on matters within the areas of responsibility assigned to DLA.

d. Review DLA planning and programming documents, assess their responsiveness to operational requirements, and provide direction to the Director, DLA.

e. Periodically submit (not less than every 2 years) to the Secretary of Defense a report with respect to DLA's responsiveness and readiness to support operating forces in the event of war or threat to national security and other recommendations that the Chairman deems appropriate.

f. Provide for the participation of DLA in joint training exercises and assess performance.

g. Provide tasking related to defense readiness to the Director, DLA.

h. Develop and submit JCS logistics requirements and priorities to the Director, DLA.

4. The Commander of a Unified Command is authorized to, and as appropriate shall:

a. Following approval from the Director, DLA, or the CJCS, and within the Commander's geographic area, direct DLA elements to ensure effective operations.

b. In a major emergency, assume temporary operational control of all DLA elements in the Commander's area of responsibility, with notification immediately following to the CJCS, the appropriate operational commander, and the Director, DLA.

5. Commanders of Component Commands shall:

a. Exercise such responsibilities and authorities pertinent to DLA elements as may be assigned or delegated to them by the Commander of their Unified Command.

b. Provide for the physical security and administrative and logistic support of DLA elements as agreed to by DLA and Component Commands concerned under inter-Service support agreements.

6. Within their areas of responsibility, the CJCS, the CINCs, the Secretaries of the Military Departments, and the heads of other DoD Components shall provide to the Director, DLA, support and logistical planning information, including information on funding shortfalls that impact the responsibilities and functions assigned to DLA.

E. AUTHORITY

The Director, DLA, is specifically delegated authority to:

1. Meet the needs of the Military Departments and other authorized customers by conducting, directing, supervising, or controlling all procurement activities regarding property, supplies, and services assigned to DLA for procurement in accordance with applicable laws, DoD Regulations, the FAR (reference (d)) and the DFARS (reference (e)). To the extent that any law or Executive order specifically limits the exercise of such authority to persons at the Secretarial level, such authority shall be exercised by the USD(A).

2. Prescribe procedures, standards, and practices for the Department of Defense governing the execution of assigned responsibilities and functions.

3. Obtain such reports, information, advice, and assistance from other DoD Components consistent with the policies and criteria of DoD Directive 7750.5 (reference (f)), as may be necessary for the performance of assigned functions and responsibilities.

4. Establish new DLA facilities or recommend to the USD(A) the reassignment to DLA or use of existing facilities of the Military Departments by DLA, as deemed necessary for improved effectiveness and economy.

5. Provide membership on the Defense Acquisition Regulatory Council (DAR Council), participate with the Secretaries of the Military Departments and Federal Agencies in developing and publishing the FAR (reference (d)), and participate with the Secretaries of the Military Departments in developing and publishing the DFARS (reference (e)).

6. Exercise the administrative authorities contained in enclosure 2.

F. RELATIONSHIPS

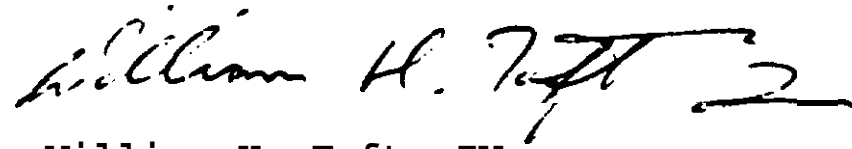
1. In performing assigned functions, the Director, DLA, shall:
  - a. Have free and direct access to, and communicate with, all elements of the Department of Defense and other Executive Departments and Agencies, as necessary.
  - b. Maintain appropriate liaison with other DoD Components, Agencies of the Executive branch, foreign governments, and international organizations for the exchange of information on programs and activities in the field of assigned responsibilities.
  - c. Maintain close working relationships with weapon systems managers of the Military Departments to ensure integration of effort and exchange of technical programs and reference data.
  - d. Use established facilities and services of the Department of Defense and other Federal Agencies, whenever practicable, to avoid duplication and to achieve an appropriate balance among modernization, readiness, sustainability, efficiency, and economy.

G. ADMINISTRATION

1. The Director shall be an active duty, commissioned officer of General or Flag rank, appointed by the Secretary of Defense based on the recommendation of the CJCS as approved by the USD(A).
2. The Deputy Director shall be an active duty, commissioned officer of General or Flag rank, approved by the USD(A) based on the recommendations of the CJCS and Director, DLA.
3. DLA shall be authorized such personnel, facilities, funds, and other administrative support as the Secretary of Defense deems necessary.
4. The Military Departments shall assign military personnel to DLA in accordance with approved authorizations and procedures for assignment to joint duty.
5. Programming, budgeting, funding, auditing, accounting, pricing, and reporting activities of DLA shall be in accordance with established DoD policy and procedures. DLA shall use appropriated funds to finance the operating costs of the Agency; a stock fund to finance all inventories procured for resale; a transaction fund to finance the purchase of needed stockpile materials; and, when appropriate, an industrial fund for financing industrial-commercial type operations.

H. EFFECTIVE DATE

This Directive is effective immediately.

A handwritten signature in black ink, reading "William H. Taft, IV". The signature is stylized with a large, sweeping "W" and a long, horizontal flourish at the end.

William H. Taft, IV  
Deputy Secretary of Defense

Enclosures - 2

1. Assigned DoD Programs and/or Systems
2. Delegations of Authority

ASSIGNED DoD PROGRAMS AND/OR SYSTEMS

The following DoD programs and/or systems or aspects of these programs and/or systems are assigned to DLA to administer, manage, and/or operate:

- o DoD Coordinated Procurement
- 0 Federal Catalog System
- 0 DoD Industrial Plant Equipment
- 0 Operating Military Parts Control Advisory Groups for Standardization of Parts at the System Equipment Design Stage
- 0 Defense Automatic Addressing System
- 0 Defense Precious Metals Recovery
- 0 Assigned Aspects of DoD Food Service Management
- 0 Defense Procurement Management Review
- 0 Defense Energy Information System
- 0 Centralized Referral System
- 0 Overseas Employment Referral
- 0 Automation Resources Management System
- 0 Depot Maintenance and Maintenance Support Cost Accounting and Production Reporting Information System
- 0 DoD Shelf-life Item Management
- 0 DoD Scientific and Technical Information
- 0 DoD Information Analysis Center
- 0 DoD Hazardous Materials Information System
- 0 Hazardous Material *Technology* Development
- 0 DoD-wide Interchangeability and/or Substitutability
- 0 DoD Personal Property Utilization and Disposal
- 0 DoD Industrial Resources Management
- 0 Integrated Material Manager for Bulk Petroleum
- 0 DoD Specification Standardization
- 0 National Defense Stockpile Program

DELEGATIONS OF AUTHORITY

Pursuant to the authority vested in the Secretary of Defense, and subject to the direction, authority, and control of the Secretary of Defense, and in accordance with DoD policies, Directives, and Instructions, the Director, DLA, or in the absence of the Director, the person acting for the Director, is hereby delegated authority as required in the administration and operation of DLA to:

1. Exercise the powers vested in the Secretary of Defense by 5 U.S.C. 301, 302(b), and 3101 pertaining to the employment, direction, and general administration of DLA civilian personnel.
2. Fix rates of pay of wage-rate employees exempted from the Classification Act of 1949 by 5 U.S.C. 5102 on the basis of rates established under the Combined Federal Wage System. In fixing such rates, the Director, DLA, shall follow the wage schedule established by the DoD Wage Fixing Authority.
3. Establish advisory committees and employ part-time advisors, as approved by the Secretary of Defense, for the performance of DLA functions pursuant to 10 U.S.C. 173, 5 U.S.C. 3109(b), and the agreement between the Department of Defense and the Office of Personnel Management (OPM) on employment of experts and consultants, dated June 21, 1977.
4. Administer oaths of office to those entering the Executive branch of the Federal Government or any other oath required by law in connection with employment therein, in accordance with 5 U.S.C. 2903, and designate in writing, as may be necessary, officers and employees of DLA to perform this function.
5. Establish a DLA Incentive Awards Board, and pay cash awards to, and incur necessary expenses for the honorary recognition of, civilian employees of the Government whose suggestions, inventions, superior accomplishments, or other personal efforts, including special acts or services, benefit or affect DLA or its subordinate activities, in accordance with 5 U.S.C. 4503, OPM regulations, and DoD Directive 5120.15, "Authority for Approval of Cash Honorary Awards for DoD Personnel," August 13, 1985.
6. In accordance with the provisions of 5 U.S.C. 7532; Executive Orders 10450, 12333, and 12356; and DoD Directive 5200.2, "DoD Personnel Security Program, January 1987:
  - a. Designate the security sensitivity of positions within DLA.
  - b. Authorize, in case of an emergency, the appointment of a person to a sensitive position in DLA for a limited period of time for whom a full field investigation or other appropriate investigation, including the National Agency Check, has not been completed.
  - c. Authorize the suspension, but not terminate the services, of a DLA employee in the interest of national security.

d. Initiate investigations, issue personnel security clearances and, if necessary, in the interest of national security, suspend, revoke, or deny a security clearance for personnel assigned or detailed to, or employed by DLA. Any action to deny *or* revoke a security clearance shall be taken in accordance with procedures prescribed in DoD 5200.2-R, "DoD Personnel Security Program," January 1987.

7. Act as agent for the collection and payment of employment taxes imposed by Chapter 21 of the Internal Revenue Code of 1954, as amended; and, as such agent, make all determinations and certifications required or provided for under the Internal Revenue Code of 1954, as amended (26 U.S.C. 3122), and the Social Security Act, as amended (42 U.S.C. 405(p)(1) and (2)), with respect to DLA employees.

8. Authorize and approve overtime work for DLA civilian personnel in accordance with 5 U.S.C. Chapter 55, Subchapter V, and applicable OPM regulations.

9. Authorize and approve:

a. Travel for DLA civilian personnel in accordance with Joint Travel Regulations, Volume 2, "DoD Civilian Personnel."

b. Temporary duty travel for military personnel assigned *or* detailed to DLA in accordance with Joint Travel Regulations, Volume 1, "Members of Uniformed Services."

c. Invitational travel to persons serving without compensation whose consultative, advisory, or other highly specialized technical services are required in a capacity that is directly related to, or in connection with, DLA activities, pursuant to 5 U.S.C. 5703.

10. Approve the expenditure of funds available for travel by military personnel assigned or detailed to DLA for expenses regarding attendance at meetings of technical, scientific, professional, or other similar organizations in such instances when the approval of the Secretary of Defense, or designee, is required by law (37 U.S.C. 412 and 5 U.S.C. 4110 and 4111). This authority cannot be redelegate.

11. Develop, establish, and maintain an active and continuing Records Management Program, pursuant to 44 U.S.C. 3102 and DoD Directive 5015.2, "Records Management Program," September 17, 1980.

12. Establish and use imprest funds for ☐ making small purchases of material and services, other than personal services, for DLA when it is determined more advantageous and consistent with the best interests of the Government, in accordance with DoD Instruction 5100.71, "Delegation of Authority and Regulations Relating to Cash Held at Personal Risk Including Imprest Funds," March 5, 1973.

13. Authorize the publication of advertisements, notices, or proposals in newspapers, magazines, or other public periodicals as required for the effective administration and operation of DLA, consistent with 44 U.S.C. 3702.

14. Establish and maintain appropriate property accounts for DLA and appoint Boards of Survey, approve reports of survey, relieve personal liability, and drop accountability for DLA property contained in the authorized property accounts that has been lost, damaged, stolen, destroyed, or otherwise rendered unserviceable, in accordance with applicable laws and regulations.
15. Promulgate the necessary security regulations for the protection of property and places under the jurisdiction of the Director, DLA, pursuant to DoD Directive 5200.8, "Security of Military Installations and Resources," July 29, 1980.
16. Establish and maintain, for the functions assigned, a publications system for the promulgation of common supply and service regulations, instructions, and reference documents, and changes thereto, pursuant to the policies and procedures prescribed in DoD 5025.1-M, "Department of Defense Directives System Procedures," April 1981.
17. Enter into support and service agreements with the Military Departments, other DoD Components, Government Agencies, and foreign governments, as required for the effective performance of DLA functions and responsibilities.
18. Exercise the authority delegated to the Secretary of Defense by the Administrator of the General Services Administration (GSA) on the disposal of surplus personal property.
19. Exercise the authority and responsibility of the Secretary of Defense as delegated to the Director, DLA, for the National Industrial Equipment Reserve established by the National Industrial Equipment Reserve Act of 1948, as amended (50 U.S.C. 451 et seq.).
20. Designate an officer or employee of DLA to serve as the Competition Advocate of the Agency, pursuant to 10 U.S.C. 2318.
21. Maintain an official seal and attest to the authenticity of official DLA records under that seal.

The Director, DLA, may redelegate these authorities as appropriate, and in writing, except as otherwise specifically indicated above or as otherwise provided by law or regulation.

These delegations of authority are effective immediately.